

# Beaumont Primary School

## Absence Procedures

### September 2018

**The Education (Pupil Registration) (England)(Amendment) Regulations 2013** states that **headteachers may not grant any leave of absence during term time, unless there are exceptional circumstances.** This means that **no term time holidays will be authorised.** Governors have agreed to continue to authorise a maximum of one day's absence per school year for a Religious celebration which falls on a week day e.g. Eid/Diwali.

#### What This Means:

The legislation means that, with effect from **1<sup>st</sup> September 2018**, any absence for a holiday will be recorded as unauthorised. **If a child has 5 or more days of unauthorised absences in any two consecutive half terms, the Local Authority will issue a penalty notice leading to a fine.**

Amendments to the 2007 regulations also reduce the timescales for paying a penalty notice. The Local Authority will issue a fine of £60, to be paid within 21 days, for **each** adult, living at the child's address, for **each** child, which increases to £120 within 28 days.

Our school recognises that good attendance is a key factor in helping to ensure that children make excellent progress and fulfil their potential. We thank you, in anticipation of your support in this matter.